

HANCOCK COUNTY UTILITY AUTHORITY

401 Gulfside Street • Waveland, MS 39576
Telephone 228-467-3702 • www.hcua.ms.gov

Minutes Monthly Board Meeting June 5, 2024

Call to Order – It was established that a quorum was present by Chairman Scotty Adam as the meeting was called to order at 8:30 a.m.

Attendees:

Board Members:

Mr. Scotty Adam

Mr. Farron Hoda (Phone)

Mr. Mike Favre

Mr. Jay Trapani

Mr. Nolan Pansano

Other:

Mr. David C. Pitalo – HCUA Executive Director

Mrs. Heather Smith – Board Attorney

Absent: Director Patricia Cuevas

Pledge of Allegiance and Silent Prayer - Led by Chairman Scotty Adam

Next Monthly Board Meeting

- July 3, 2024 – **Reminder Board Picture at 8:15 a.m.**

Board Action Items

Motion was made by Director Favre to approve items 1-7 below from the Consent Agenda. Director Trapani seconded the motion; it was voted on and carried with a unanimous vote with the voting as follows:

Voting Yea: Directors Adam, Trapani, Favre, Hoda, Pansano

Voting Nay: None

Abstaining: None

Absent: Ms. Patricia Cuevas

1. EXHIBIT A - Approval of minutes from May 8, 2024, Monthly Board Meeting.
2. EXHIBIT B - Approval of May 2024, check summaries as presented:

	<u>Expenses</u>	<u>Monthly Budget</u>	<u>Revenues</u>	<u>Difference</u>
O & M Wastewater	\$201,137.00	\$200,450.08	\$274,774.52	\$ 73,637.52
O & M Water	\$ 15,346.56	\$ 28,004.75	\$ 25,965.47	\$ 10,618.91

3. WRWWTF Outfall Project

- Authorization to approve Executive Director Pitalo to sign the Release of Claims for the WRWWTF Outfall Project.
- Authorization to approve Pay Application #28- Final. (Note – Invoices were approved last meeting. Did not receive the actual Pay Application due to email issues.)

4. Solar Energy Efficiency Project

- Authorization to approve Invoice #94172 for I.C. Thomasson in the amount of \$16,800.00.

5. Oak Harbor Sewer Collection Project

- Authorization to approve Invoice #10427173 for Butler Snow in the amount of \$1,822.50.

6. Stennis Space Center Wastewater Conveyance Project

- Authorization to approve Invoice #10427185 for Butler Snow in the amount of \$4,860.00.

7. Atlantic Street Sewer Project

- Authorization to pay the remaining line of credit interest payment in the amount of \$6,923.24 dated June 5, 2024.

End of Consent Agenda

Motion was made by Director Trapani for the Texas Flat Lift Stations Title Insurance to be spread on the minutes. Director Favre seconded the motion; it was voted on and carried with a unanimous vote with the voting as follows:

Voting Yea: Directors Adam, Trapani, Favre, Hoda, Pansano

Voting Nay: None

Abstaining: None

Absent: Ms. Patricia Cuevas

Motion was made by Director Adam to approve the Federal Procurement Policy to insert into the Hancock County Utility Authority Employee Handbook. Director Pansano seconded the motion; it was voted on and carried with a unanimous vote with the voting as follows:

Voting Yea: Directors Adam, Trapani, Favre, Hoda, Pansano

Voting Nay: None

Abstaining: None

Absent: Ms. Patricia Cuevas

Executive Director

1. Proposed 2024/2025 FY Budget – Information Only No Action Taken
2. Project Status Report – Information Only No Action Taken
3. Wastewater Report – Information Only No Action Taken
4. Water Report – Information Only No Action Taken

Request to Address the Board

Brian McMullin with Pro Computers discussed services they provide as well as internet security cyber-attack prevention methods – Information Only No Action Taken.

Sheldon Shelton with American Tank Maintenance provided a presentation on Tank Maintenance – Information Only No Action Taken

New Business – None

Old Business

Discussion on outstanding invoices for Lift Station services for KUFDD with a balance of \$19,505.58 past due. It was recommended by board Attorney Heather Smith to get a recommendation by Gerald W. Rigby, C.P.A., P.C. for the direction of action in moving forward.

Closed Session - None

Executive Session – None

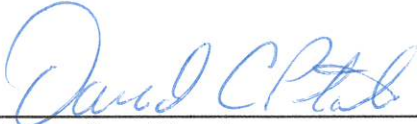
Adjourn or Recess

A motion was made by Director Favre to adjourn the meeting at 9:18 a.m., Director Pansano seconded the motion; it was voted on and carried with a unanimous vote, with the vote as follows:

Voting Yea: Directors Adam, Trapani, Favre, Hoda, Pansano
Voting Nay: None
Abstaining: None
Absent: Ms. Patricia Cuevas



Chairman/Vice Chairman



Executive Director