



HANCOCK COUNTY UTILITY AUTHORITY

401 Gulfside Street • Waveland, MS 39576
Telephone 228-467-3702 • www.hcua.ms.gov

Minutes Monthly Board Meeting April 3, 2024

Call to Order – It was established that a quorum was present by Chairman Scotty Adam as the meeting was called to order at 8:30 a.m.

Attendees:

Board Members:

Mr. Scotty Adam
Mrs. Patricia Cuevas
Mr. Farron Hoda
Mr. Mike Favre
Mr. Jay Trapani

Other:

Mr. David C. Pitalo – HCUA Executive Director
Mrs. Heather Smith – Board Attorney (Phone)

Absent:

Mr. Nolan Pansano

Pledge of Allegiance and Silent Prayer - Led by Director Cuevas

Next Monthly Board Meeting

- May 8, 2024

Motion was made by Chairman Scottie Adam to excuse Director Pansano from the board meeting. Director Cuevas seconded the motion; it was voted on and carried with a unanimous vote with the voting as follows:

Voting Yea: Directors Adam, Cuevas, Trapani, Favre, Hoda

Voting Nay: None

Abstaining: None

Absent: Director Pansano

Request to Address the Board - None

Board Action Items

Motion was made by Director Favre to approve items 1-7 below from the Consent Agenda. Director Trapani seconded the motion; it was voted on and carried with a unanimous vote with the voting as follows:

Voting Yea: Directors Adam, Cuevas, Trapani, Favre, Hoda

Voting Nay: None

Abstaining: None

Absent: Director Pansano

1. EXHIBIT A - Approval of minutes from March 6, 2024, Monthly Board Meeting.
2. EXHIBIT B - Approval of March 2024, check summaries as presented:

	<u>Expenses</u>	<u>Monthly Budget</u>	<u>Revenues</u>	<u>Difference</u>
O & M Wastewater	\$168,694.45	\$200,450.08	\$115,883.69	\$-52,810.76
O & M Water	\$ 12,397.39	\$ 28,004.75	\$ 33,833.89	\$ 21,436.50

3. Motion to approve the surplus of the following items determined to be beyond repair and of no value to HCUA:
 - Acer 21 ½ " Computer Monitor with Asset Tag #1411
4. WRWWTF Outfall Project
 - Authorization to pay RFC #27
 - Brown, Mitchell & Alexander, Inc. \$9,500
 - Gouras and Associates \$2,173.50
 - Gulf Coast Solutions \$65,581.52 (FINAL)
5. Atlantic Street Sewer Project
 - Certificate of Substantial Completion
6. Solar Energy Efficiency Project
 - No Approval Request
7. Stennis Space Center Wastewater Conveyance Project
 - Authorization to approve Invoice #25668 for Brown, Mitchell & Alexander, Inc. in the amount of \$27,500.00.

End of Consent Agenda

Motion was made by Director Cuevas to approve Fluid Process & Pumps with the lowest and best bid of \$70,246.00 for two 5 H/P Mixers for Oxidation Ditch #2. Funding for the mixers will come out of the Machine Replacement Repair Account. Director Trapani seconded the motion; it was voted on and carried with a unanimous vote with the voting as follows:

Voting Yea: Directors Adam, Cuevas, Trapani, Favre, Hoda

Voting Nay: None

Abstaining: None

Absent: Director Pansano

Motion was made by Director Favre to approve the purchase of a 2021 Dodge Ram 1500 Tradesman from Fastenal, in Pearl, MS for the price of \$21,300.00 as the lowest and best bid. Director Cuevas seconded the motion; it was voted on and carried with a unanimous vote with the voting as follows:

Voting Yea: Directors Adam, Cuevas, Trapani, Favre, Hoda

Voting Nay: None

Abstaining: None

Absent: Director Pansano

Motion was made by Chairman Adam to approve the transfer of assets from the HCUA to KUF. Director Favre seconded the motion; it was voted on and carried with a majority vote with the voting as follows:

Voting Yea: Directors Adam, Cuevas, Trapani, Hoda

Voting Nay: Director Favre

Abstaining: None

Absent: Director Pansano

Executive Director

Budget Amendment – Information Only No Action Taken

Apprenticeship Program – Information Only No Action Taken

Updated Quotes for #5 Digester South Plant – Update Only No Motion Needed

- Benvenuti Electrical Apparatus & Repair, Inc - \$21,824.80
- Bay Motor Winding - \$22,044.00

Invoicing Error - January and February – Information Only No Action Taken

- City of Bay St. Louis - \$15,044.73
- City of Waveland - \$14,426.96
- Hancock County Water and Sewer District - \$8,323.38
- Kiln Utility Fire District - \$4,819.58
- Pearlinton Water Sewer District - \$839.68

Motion was made by Director Cuevas to approve the Repairs by Southern Fire for the NRWWTP clean agent fire system in the amount of \$6,000.00. Director Hoda seconded the motion; it was voted on and

carried with a unanimous vote with the voting as follows:

Voting Yea: Directors Adam, Cuevas, Trapani, Hoda, Favre

Voting Nay: None

Abstaining: None

Absent: Director Pansano

Advanced Board Member Training – Information Only No Action Taken

Updated Project Report – Information Only No Action Taken

Wastewater Report - Information Only No Action Taken

Water Report - Information Only No Action Taken

New Business - None

Old Business – None

Closed Session - None

Executive Session - None

Adjourn or Recess

A Motion was made by Director Favre to adjourn the meeting at 9:17 a.m., Director Hoda seconded the motion, and it was voted on and carried with a unanimous vote, with the voting as follows:

Voting Yea: Directors Adam, Cuevas, Trapani, Pansano, Hoda, Favre

Voting Nay: None

Abstaining: None

Absent: Director Pansano



Chairman/Vice Chairman



Executive Director