HANCOCK COUNTY UTILITY AUTHORITY

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Monthly Board Meeting
March 11, 2014

Call to Order – Meeting was called to order by Chairman David Yarborough 4:33 p.m.

Attendees.
Mr. G. W. Graham
Mr. David Yarborough
Mr. James Lamy
Mr. Les Fillingame
Mrs. Lili Stahler

Absent
Mrs. Patricia Cuevas
Mr. Charles Johnson

Pledge of Allegiance and Silent Prayer – Lead by Director Graham

Request to Address the Board
None

Board Action Items
Motion was made by Director Lamy to approve the minutes of February 11, 2014 Monthly Board Meeting, Director Stahler seconded the motion; it was voted on and carried with a unanimous vote.

Motion was made by Director Stahler to approve the February 2014 Check Summaries as presented, Director Lamy seconded the motion; it was voted on and carried with a unanimous vote.

	Expenses	Monthly Budget	Revenues	Difference
O & M Wastewater	$156,400.95	$139,403.50	$190,538.86	$ 34,137.91
O & M Water	$ 40,133.81	$ 20,044.08	$ 7,167.27	$-32,966.54

Land Acquisition	$ 8,460.00
CDBG Project	$617,070.30
CIAP – Kiln	$236,333.51

Motion was made by Director Lamy to approve the CDBG Request for Cash in the amount of $81,364.59, Director Stahler seconded the motion; it was voted on and carried with a unanimous vote.

Motion was made by Director Stahler to approve the disposal of one HP Monitor #1706, asset number 1005, Director Lamy seconded the motion; it was voted on and carried with a unanimous vote.

Motion was made by Director Stahler to approve the Payment Request No. 26, S6 CIAP Kiln Sewer Connection Project, MSCIAP Project No. MS.R.771-2, in the amount of $44,783.15, contingent on approval by the Mississippi Department of Marine Resources and Board Attorney Kirby. This pay request only includes invoices from A. Garner Russell & Assoc. for $3,534.20 and Jay Bearden Construction for $41,248.95, Director Lamy seconded the motion; it was voted on and carried with a unanimous vote.

Motion was made by Director Stahler to approve the Certificate of Substantial Completion for work order 2008-07/W7-04 as part of the Term Bid 2008-07 Construction Contract with Necaise Bros. Construction as of September 16, 2013, contingent upon approval by MDEQ and Board Attorney Kirby, Director Lamy seconded the motion; it was voted on and carried with a unanimous vote.

Motion was made by Director Lamy to approve the Partial Certificate of Substantial Completion for work order SCADA02 as part of the Regional SCADA Construction Contract with Water Tech Corp as of November 14, 2013, contingent upon approval by MDEQ and Board Attorney Kirby. Only the locations listed on the document are being accepted at this time. The remaining work will be accepted when in operation, Director Stahler seconded the motion; it was voted on and carried with a unanimous vote.

Motion was made by Director Lamy to approve the disposal of one HP computer s/n MXL6510K94, asset number 1085, Director Stahler seconded the motion; it was voted on and carried with a unanimous vote.

Executive Director

Agreement for reduced water rates - Executive Director Pitalo gave each entity representative present a copy of the amended Exhibit A, which was approved that the November 2013 Monthly Board meeting, for the water rates and asked that they take the information to their respective board for a decision.

Discussion: Director Fillingame explained that he will do whatever he can to get the City of BSL councilman to agree to purchasing water from the Authority, but he feels it will be a very hard sell at this point in time. He recommends if the Authority can continue until fiscal year end, the hopefully, have something permanent in place for the new fiscal year.

Director Graham inquired as to how much the monthly water service deficit is each month? Executive Director Pitalo explained that it is approximately $14,000 per month, and that the deficit is paid from the O & M wastewater monies, which in turn depletes the cash on hand for wastewater.

Water tower usage for antennas – Executive Director Pitalo informed the Board of a request by DSLbyAir, LLC, to use the McLaurin Street tank to put an antenna to provide service to McLeod Park.

Motion was made by Director Fillingame to authorize the use of tower space by DSLbyAir, Director Stahler seconded the motion; it was voted on and carried by unanimous vote.

Update on chlorine project – Executive Director Pitalo informed the Board that the plans for the chlorine project have been sent in to MDEQ for review. Mr. Jason Chiniche has been following up with the progress of the review, and has been informed that MDEQ has hired a contractor to review all the plans, which has resulted in a delay. Also, there is concern that the price will come in higher than originally anticipated. The thought is that the cost may be approximately $250,000 to $300,000.

Discussion on influent repair at the Northern Plant – Executive Director Pitalo explained to the Board of the repair that is needed at the influent area of the NRWWTP, and the cost of the repair is approximately $18,000 to repair the worst of the damage. Executive Director Pitalo is trying to obtain a second quote and will update the Board at the next meeting.

Final decision on arena pump station – Executive Director Pitalo informed the Board that the previous improvements made to the lines into and the arena lift station seems to have corrected the problem and at this time we have determined that there is no need for another lift station, BMA, Inc. agrees.

Update on BLS water connection – Executive Director Pitalo informed the Board that the piping connection at the master meter station on Washington Street has been completed. The contractor will be completing the electrical connections within the next week.

Discussion: Director Yarborough expressed concern about the current condition of the area, and requests that the area get much needed dress work once the area has had an opportunity to dry up. Executive Director Pitalo explained that the contractor is currently working at the Lowes' site and will dress up both areas as weather permits.

Draft of 2013 Financial Audit – Information Only – No Action Needed

Not on Agenda – Update on CDBG projects from Brown, Mitchell and Alexander – Information only – No Action Needed

Mr. Bill Mitchell of Brown, Mitchell and Alexander requested that the Board consider having a special meeting to approve the recommended successful bidder for the W8 Bayside Park/Pearlington projects.

A Special Meeting is scheduled for Tuesday March 25, 2014 at 4:30 P.M. (After meeting the date needed to be changed to Wednesday, March 26, 2014 at 4:30 P.M.)

New Business

Old Business

1. SRF Forbearance extension status – Information only –

11/12/2013 - Motion was made by Director Yarborough to table this item until the December 2013 meeting, Director Smith seconded the motion; it was voted on and it carried with a unanimous vote.
1/14/2014 – Executive Director Pitalo informed the Board he is waiting on a letter of commitment from MDEQ stating they will fund the bridge loan and extend the SRF payments for a twenty year period, until he has this information to present to the bank he can't go forward, but will keep the Board informed.
2/11/2014 – Executive Director Pitalo explained to the Board that meetings with Ms. Trudy Fisher and Senator Moran have been had, but no decision has been made. Also, the Authority still has not gotten a commitment letter from MDEQ concerning the "bridge" loan.
3/11/2014 – Executive Director informed the Board that he is trying to communicate with Tony Caldwell of MDEQ to see if MDEQ is going to extend the forbearance of the SRF loan, but to date he hasn't received a return call.

~~2. Clarification and motion on billing entities required amount for water beginning with January 2014 usage – Motion was made by Director Smith to move this item to 'Old Business' and discuss it a the next monthly meeting, Director Fillingame seconded the motion, it was voted on and carried with a majority vote, with Mayor Garcia abstaining from the vote.~~
~~1/14/2014 – Executive Director Pitalo informed the Board there have been a few delays in making the City of Bay St. Louis water connection, but expects to begin invoicing in February 2014.~~
~~Director Fillingame requested a workshop to discuss the water rates and commitments for each entity.~~
~~A workshop is scheduled for Monday January 27, 2014 at 4:30 P.M.~~
03-11-2014 - Motion was made by Director Stahler to remove this item from future agenda, Director Fillingame seconded the motion; it was voted on and carried with a unanimous vote.

Executive Session
Attorney Patrick Kirby – None Needed

Other Business

Adjourn or Recess
Motion was made by Director Fillingame to adjourn the meeting at 5:15 P.M., Director Stahler seconded the motion; it was voted on and carried by a unanimous vote.

Chairman/Vice Chairman *Executive Director*