HANCOCK COUNTY UTILITY AUTHORITY

401 Gulfside Street • Waveland, MS 39576
Telephone 228-467-3702 • Fax 228-467-6206

Monthly Board Meeting
February 10, 2015

Call to Order - Meeting was called to order by Chairman Fillingame 4:33 p.m.

Attendees
Mrs. Patricia Cuevas
Mr. Les Fillingame
Mr. Joshua DeSalvo
Mr. Jimmy Lamy
Mr. Shane LaFontaine
Mr. Steve Seymour
Attorney Heather Ladner
Executive Director David Pitalo
Engineer Bill Mitchell

Absent
Mr. Charles Johnson

Note: Mr. Joshua DeSalvo is welcomed to the Board and has been properly sworn in and bonded.

Pledge of Allegiance and Silent Prayer - Lead by Director Steve Seymour

Request to Address the Board

Board Action Items
Motion made by Director LaFontaine to accept the minutes of the January 13, 2015 Monthly Board Meeting, presented as Exhibit A, Director Cuevas seconded the motion; it was voted on and carried by unanimous vote, with voting as follows:
Voting YEA: Directors LaFontaine, Cuevas, Fillingame, Lamy, Seymour, DeSalvo
Voting NAY: None
Abstaining: None
Absent: Director Johnson

Motion made by Director Seymour to approve the January 2015 Check Summaries, presented as Exhibit B, Director Lamy seconded the motion; it was
Voted on and carried by unanimous vote as follows:

Voting YEA: Directors LaFontaine, Cuevas, Fillingame, Lamy, Seymour, DeSalvo
Voting NAY: None
Abstaining: None
Absent: Director Johnson

	Expenses	Monthly Budget	Revenues	Difference
O & M Wastewater	$141,364.20	$137,907.42	$186,568.18	$ 45,203.98
O & M Water	$ 20,817.98	$ 21,512.67	$ 6,405.37	$ -14,412.61
Land Acquisition	$ 9,413.43			
CDBG Projects	$354,911.97			

Motion made by Director Seymour to approve the CDBG Request for Cash, presented as Exhibit Item C, in the amount of $61,295.23; Director Lamy seconded the motion; it was voted on and carried by unanimous vote, with
Voting as follows:
Voting YEA: Directors LaFontaine, Cuevas, Fillingame, Lamy, Seymour, DeSalvo
Voting NAY: None
Abstaining: None
Absent: Director Johnson

Motion made by Director Cuevas to approve the Consent Agenda as presented consisting of Exhibit Items D, E, F, & G, Director Seymour seconded the motion; it was voted on and carried by unanimous vote, with voting as follows:
Voting YEA: Directors LaFontaine, Cuevas, Fillingame, Lamy, Seymour, DeSalvo
Voting NAY: None
Abstaining: None
Absent: Director Johnson

- EXHIBIT D - Approval of Pay Request No. 33 to the MS.R. 771-2 Kiln Sewer Connection project in the amount of $54,140.65 ($565.50 for BMA, $8,552.70 for AGR and $45,022.45 for Jay Bearden Construction) , contingent upon approval by MS Department of Marine Resources and the Board Attorney Ladner. This pay request covers professional service fees and construction cost for the Kiln Sewer Connection project.

- EXHIBIT E - Approval and acceptance of the certificate of substantial completion for the W8- Bayside Water System Phase 3 as part of the construction contract with Hudson Contracting, Inc. as of January 26, 2015, contingent upon approval from MDEQ and board attorney Ladner. This date will start the one-year warranty for this portion of the project.

- EXHIBIT F - Approval of change order No. 4 to the W8- Bayside Water System Phase 3 and W4 &S4 Pearlington Connection Completion project construction contract with Hudson Contracting, Inc. in the deductive amount of $7,226.20,

contingent upon approval from MDEQ and board attorney Ladner. This change order finalizes quantities used during the W8 portion of this contract.

- EXHIBIT G – Approval Pay Application #5 from The Creel Company in the amount of $49,114.68, this is the final payment for the chlorination project.

Executive Director

Proposed changes to Septage Receiving Policy – motion was made by Director Fillingame to accept the Septage Receiving Policy presented by Executive Director Pitalo Exhibit H, with a recommendation to have Board Attorney Ladner research State Regulations to keep the County Policy in check accordingly, Director Seymour seconded the motion; it was voted on and carried by unanimous vote, with voting as follows:

Voting YEA: Directors LaFontaine, Cuevas, Fillingame, Lamy, Seymour, DeSalvo
Voting NAY: None
Abstaining: None
Absent: Director Johnson

Executive Director Pitalo presented to the Board the transfer of $5,000 from Over/Under funds to Water Service – Segment 7, Motion was made by Director Lamy to approve the transfer with discussion on participation by all entities buying water to avoid using Over/Under funds to subsidize Water Service – Segment 7, Director Seymour seconded the motion and it carried, with a unanimous vote, with voting as follows:

Voting YEA: Directors LaFontaine, Cuevas, Fillingame, Lamy, Seymour, DeSalvo
Voting NAY: None
Abstaining: None
Absent: Director Johnson

Water capacity assessment MSDOH – Not a Board action Item

Update on Chlorination project – Not a Board action Item

Update on Bar Screen project – Not a Board Action Item

Status update on remaining CDBG Projects – Not a Board Action Item

Over/Under Discussion - Executive Director Pitalo asked HCUA Comptroller Jody Fountain to discuss the budget in detail for Over/Under and billing for each entity, other options were suggested by the board to make the process easier to understand, Comptroller Fountain offered his services at any time to answer any questions that may arise, board members stated that time was needed to present and discuss with each board before any decision is made. Executive Director Pitalo stated he would be in touch with all entities to get the payment process moving forward.

New Business

Old Business

Update on Water Service participation

02/10/2015 – Lengthy discussion on Water Service participation with Mayor Fillingame stating that he would like to schedule a workshop after Mardi Gras with the City of Bay St. Louis Council to discuss the options available for the City to accept water services.

Motion was made by Director Seymour that an Executive Session was not necessary to discuss the Land Acquisition – CE9109 – Babineau, Board Attorney Ladner recommended that an amendment was needed on the Babineau Land acquisition as it was inadvertently left off the December list and needed to be approved to move forward and complete this transaction, Director Cuevas seconded the motion; it was voted and carried by unanimous vote, with voting as follows:

Voting YEA: Directors LaFontaine, Cuevas, Fillingame, Lamy, Seymour, DeSalvo
Voting NAY: None
Abstaining: None
Absent: Director Johnson

Closed Session, determined not needed

Executive Session, determined not needed

Adjourn or Recess

Motion was made by Chairman Fillingame to adjourn the meeting at 6:00 p.m., Director Seymour seconded the motion, and it was voted on and carried by unanimous vote, with voting as follows:

Voting YEA: Directors LaFontaine, Cuevas, Fillingame, Lamy, Seymour, DeSalvo
Voting NAY: None
Abstaining: None
Absent: Director Johnson

Chairman/Vice-Chairman

Executive Director