HANCOCK COUNTY UTILITY AUTHORITY

401 Gulfside Street • Waveland, MS 39576
Telephone 228-467-3702 • Fax 228-467-6206

Monthly Board Meeting
November 10, 2015

Call to Order - by Director Les Fillingame at 4:32

Attendees
Mr. Tim Cameron
Mr. Joshua DeSalvo
Mr. Les Fillingame
Mr. Shane LaFontaine
Mr. James Lamy
Mr. David C. Pitalo – Executive Director
Mr. Bill Mitchell
Attorney Heather Ladner

Absent
Director Tony Wayne Ladner

Pledge of Allegiance and Silent Prayer – Lead by Director DeSalvo

Request to Address the Board
None

Board Action Items
Motion was made by Director LaFontaine to approve the minutes of October 13, 2015 **presented as EXHIBIT A,** Director Lamy seconded the motion; it was voted on and carried by unanimous vote, with the voting as follows:
Voting Yea: Directors Cameron, DeSalvo, Fillingame, LaFontaine, Lamy
Voting Nay: None
Abstaining: None
Absent: Director Ladner

Motion was made by Director LaFontaine to approve the October 2015 check summaries **presented as EXHIBIT B**, Director Lamy seconded the motion; it was voted on and carried by unanimous vote, with the voting as follows:
Voting Yea: Directors Cameron, DeSalvo, Fillingame, LaFontaine, Lamy
Voting Nay: None
Abstaining: None
Absent: Director Ladner

	Expenses	Monthly Budget	Revenues	Difference
O & M Wastewater	$147,052.12	$136,943.43	$ 90,692.04	$ -56,360.08

O & M Water	$ 18,551.03	$ 16,882.72	$ 8,856.97	$ - 9,694.06
2014 Bond	$ 89,647.00			

Motion was made by Director LaFontaine to approve the Bid from Moran Hauling, Inc. as presented as EXHIBIT C - as recommended by BMA, Inc., to accept the best and lowest bid, based on unit price, for the Repair and Replacement Unit Price Project – 2015, with the Board waiving the bid irregularity of Moran Hauling, Inc.'s failing to provide a signature page as required by the bid package, but signature page has now been received and included in the bid package, Director DeSalvo seconded the motion; it was voted on and carried by unanimous vote, with the voting as follows:
Voting Yea: Directors Cameron, DeSalvo, Fillingame, LaFontaine, Lamy
Voting Nay: None
Abstaining: None
Absent: Director Ladner

Executive Director

Director Pitalo in formed the Board of Insurance savings on Public Officials Liability of $1,900 – no motion was necessary.

Discussion of the Mississippi Power refund of approximately $109,952.08 - After a short discussion - Motion was made by Director LaFontaine to approve $50,648.15 to be set aside in the Water Service Emergency Account with the remaining funds $59,303.93 to be placed in the Operation and Maintenance Account, Director DeSalvo seconded the motion; it was voted on and carried by unanimous vote, with the voting as follows:
Voting Yea: Directors Cameron, DeSalvo, Fillingame, LaFontaine, Lamy
Voting Nay: None
Abstaining: None
Absent: Director Ladner

EXHIBIT D *- October Water Sales Summary* – Information Only – No Action Required

Authorization to surplus one HP LaserJet P2035 printer, Asset #1305 - Motion was made by Director DeSalvo to authorize the disposal of the printer listed with a value of zero dollars, Director LaFontaine seconded the motion; it was voted on and carried by unanimous vote, with the voting as follows:
Voting Yea: Directors Cameron, DeSalvo, Fillingame, LaFontaine, Lamy
Voting Nay: None
Abstaining: None
Absent: Director Ladner

EXHIBIT E*- MDEQ inquiry from Attorney Mike Haas* – Information Only – No Action Required

Bill of Sale and Transfer - between Southern Bancorp and Kiln Utility and Fire District of Hancock County, Mississippi after some discussion - Motion was made by Director LaFontaine to approve the Agreement **presented as EXHIBIT F,** whereas the HCUA agrees to the sale of transfer of the Creekside Subdivision water and supply system as required by Mississippi law and authorizes Chairman Les Fillingame to execute the

document on behalf of HCUA. Director DeSalvo seconded the motion; it was voted on and carried by unanimous vote, with the voting as follows:
Voting Yea: Directors Cameron, DeSalvo, Fillingame, LaFontaine, Lamy
Voting Nay: None
Abstaining: None
Absent: Director Ladner

New Business

Mr. Chris Gouras of Gouras & Associates requested the Board to consider approving a Contract Amendment in the amount of $160,000 for administration services. He explained that as a result of the CDBG projects taking longer than anticipated to complete, his firm had incurred additional unanticipated costs. Mr. Gouras provided the Board with a letter detailing his request for the Contract Amendment.
As a result of the discussion, the Board asked Mr. Gouras for time to evaluate his written request; Director Fillingame made an additional request for a spread sheet detailing payments on the various projects the Board postponed a decision for the December 8, 2015 meeting.

Old Business

Approval to execute the ***MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF WAVELAND, MISSISSIPPI AND THE HANCOCK COUNTY UTILITY AUTHORITY CONCERNING THE TRANSFER OF A MASTER METER***, located at Rainer Street.
06/09/2015 – No discussion
06/30/2015 – See above – Executive Director
07/14/2015 – No discussion
08/11/2015 – No discussion
08/20/2015 – No discussion
09/10/2015 – No discussion
10/13/2015 – No action taken – it was mentioned that the City of Waveland would approve MOU at their next board meeting.
11/10/2015 – No Action taken

Discussion/Approval of Water Service Agreement with the City of Waveland - After a lengthy discussion regarding the HCUA Water Service Agreement for the City of Waveland, a motion was made by Director Cameron to authorize the City of Waveland water service contract to be set/capped at $1.00 per 1000 gallons through fiscal year ending September 30, 2016, Director Lamy seconded the motion; it was voted on and carried by unanimous vote, with the voting as follows:
Voting Yea: Directors Cameron, DeSalvo, Fillingame, LaFontaine, Lamy
Voting Nay: None
Abstaining: None
Absent: Director Ladner
Note: After review of the minutes by Attorney Ladner, it was her recommendation to add the Water Service Agreement as an exhibit to the minutes – this document will be ***EXHIBIT F.***

Closed Session - *Determined not needed*

Executive Session

Other Business

Adjourn or Recess

Motion was made by Director DeSalvo to adjourn at 6:00 p.m., Director Lamy seconded the motion; it was voted on and carried by unanimous vote, with the voting as follows:

Voting Yea: Directors Cameron, DeSalvo, Fillingame, LaFontaine, Lamy
Voting Nay: None
Abstaining: None
Absent: Director Ladner

Chairman/Vice Chairman

Executive Director