HANCOCK COUNTY UTILITY AUTHORITY

401 Gulfside Street • Waveland, MS 39576
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Monthly Board Meeting
October 13, 2015

Call to Order – by Chairman Fillingame at 4:28p.m.

Attendees
Mr. Tim Cameron
Mr. Joshua DeSalvo
Mr. Les Fillingame
Mr. Shane LaFontaine
Mr. James Lamy
Mr. David C. Pitalo – Executive Director
Mr. Bill Mitchell
Attorney Heather Ladner

Absent
None

Pledge of Allegiance and Silent Prayer – Lead by Director DeSalvo

Request to Address the Board
None

Board Action Items

Motion was made by Director DeSalvo to approve the minutes of September 10, 2015 **presented as EXHIBIT A,** Director LaFontaine seconded the motion; it was voted on and carried by unanimous vote, with the voting as follows:
Voting Yea: Directors Cameron, DeSalvo, Fillingame, LaFontaine, Lamy
Voting Nay: None
Abstaining: None
Absent: Director Ladner

Motion was made by Director LaFontaine to approve the September 2015 Check Summaries, **presented as EXHIBIT B**, Director Lamy seconded the motion; it was voted on and carried by unanimous vote, with the voting as follows:
Voting Yea: Directors Cameron, DeSalvo, Fillingame, LaFontaine, Lamy
Voting Nay: None
Abstaining: None
Absent: Director Ladner

	Expenses	Monthly Budget	Revenues	Difference
O & M Wastewater	$138,330.13	$137,907.42	$133,112.59	$ -5.517.54
O & M Water	$ 23,408.91	$ 21,512.67	$ 7,915.49	$ -15,493.42
2014 Bone	$ 77,980.26			
CDBG Projects	246,007.05			

Motion was made by Director Lafontaine to approve the substantial completion certificate to the W8, Phase 3 work added by Change Order No. 6 effective August 21, 2015, **presented as EXHIBIT C**, contingent upon approval by board attorney Ladner and MDEQ. This date will start the one (1) year warranty for work completed under this change order, Director DeSalvo seconded the motion; it was voted on and carried by unanimous vote, with the voting as follows:

Voting Yea: Directors Cameron, DeSalvo, Fillingame, LaFontaine, Lamy
Voting Nay: None
Abstaining: None
Absent: Director Ladner

Motion was made by Director DeSalvo to approve change order no. 7 to the W8, Phase 3, S4 & W4 Completion Contract with Hudson Contracting, Inc. in the additive amount of $17,278.60 contingent upon approval by board attorney Ladner, MDEQ and the appropriate budget modification. This change order adjusts quantities to meet those installed in the field for the W8 Bayside Park Water Distribution System Project; Director Lafontaine seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors Cameron, DeSalvo, Fillingame, LaFontaine, Lamy
Voting Nay: None
Abstaining: None
Absent: Director Ladner

Executive Director

Byron Griffith to speak on services concerning receipt of BP Restore Funds – Mr. Griffith gave the Board an overview of the services which could be provided by Dewberry and Associates. Also, he explained some of the decisions concerning the distribution of BP RESTORE funds.

As a result of the discussion, the Board asked Mr. Griffith to submit a proposal for review.

***EXHIBIT E** – May 11, 2010 Minutes and drawing concerning fire hydrants ownership* – Information Only – No Action Required

***EXHIBIT F** - Letter from MDEQ concerning the SRF loan forbearance for a one year period* – Information Only – No Action Required

***EXHIBIT G** - Legal Correspondence from Haas & Haas Attorneys concerning water service rate increase*

a. Letter from Attorney Mike Haas to Mr. Walter Dillon, Jr of US Department of Agriculture
b. Letter from Attorney Mike Hass to Executive Director Pitalo

Information Only – No Action Required

Approval to issue a press release concerning the completion of CDBG Projects – The Board was receptive to idea of a press release concerning the CDBG project, - no motion was necessary.

Authorization to surplus the following items:

c. Bar screen
d. Clarifier
e. Post aeration pumps
f. UV system

Motion was made by Director LaFontaine to authorize the disposal of the items listed above which have a value of zero dollars, Director DeSalvo seconded the motion; it was voted on and carried by unanimous vote, with the voting as follows:

Voting Yea: Directors Cameron, DeSalvo, Fillingame, LaFontaine, Lamy
Voting Nay: None
Abstaining: None
Absent: Director Ladner

EXHIBIT H *- List of projects on the RESTORE.ms portal* – Information Only – No Action Required

Discussion and approval of Water Service Agreement with the City of Waveland – After as short discussion;

Motion was made by Director DeSalvo to approve the Water Service Agreement, **presented as EXHIBIT I**, with one change to Section 3.2, which would change the service agreement term to a three year period, Director LaFontaine seconded the motion; it was voted on and carried by unanimous vote, with the voting as follows:

Voting Yea: Directors Cameron, DeSalvo, Fillingame, LaFontaine, Lamy
Voting Nay: None
Abstaining: None
Absent: Director Ladner

New Business

None

Old Business

07/14/2015 – *MOU City of Waveland*

Approval to execute the **MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF WAVELAND, MISSISSIPPI AND THE HANCOCK COUNTY UTILITY AUTHORITY CONCERNING THE TRANSFER OF A MASTER METER**, located at Rainer Street.

Attorney Ladner informed the Board she had consulted with Attorney Perniciaro-Yarborough concerning the MOU and to date the City of Waveland has not made a decision concerning operation of the master meter at Rainer Street.

08/11/2015 – No action taken

08/20/2015 – No action taken

08/10/2015 – No action taken

09/10/2015 – No action taken

10/13/2015 – No action taken – It was mentioned that the City of Waveland would approve MOU at their next board meeting.

Closed Session - determined not needed

Executive Session

Other Business

Adjourn or Recess

Motion was made by Director LaFontaine to adjourn at 6:06p.m., Director DeSalvo seconded the motion; it was voted on and carried by unanimous vote, with the voting as follows:

Voting Yea: Directors Cameron, DeSalvo, Fillingame, LaFontaine, Lamy
Voting Nay: None
Abstaining: None
Absent: Director Ladner

Chairman/Vice Chairman

Executive Director