HANCOCK COUNTY UTILITY AUTHORITY

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Monthly Board Meeting
August 20, 2013

Call to Order – Meeting was called to order by Director Johnson at 1:00 p. m.

Attendees

Mr. Les Fillingame	Mr. Tony Wayne Ladner	Mrs. Lili Stahler
Mr. Al Smith	Mr. Bill Johnson	Mrs. Betty Baxter
Mr. Mike Collard		

Pledge of Allegiance and Silent Prayer – Lead by Director Fillingame

Request to Address the Board

Board Action Items

Motion was made by Director Stahler to approve the minutes of July 9, 2013 Monthly Board Meeting, Director Fillingame seconded the motion; it was voted on an carried with a majority vote, with Director Baxter, Director Ladner, and Director Collard abstaining from the vote.

Motion was made by Director Fillingame to approve the July 2013 Check Summaries as presented, Director Stahler seconded the motion; it was voted on and it carried with a majority vote, with Director Collard abstaining from the vote.

	Expenses	Monthly Budget	Revenues	Difference
O & M Wastewater	$ 144,097.69	$139,946.08	$ 93,697.98	$ -46,248.81
O & M Water	$ 5,333.64	$ 29,315.00	$ 5,724.55	$ -23,590.45

CIAP Kiln	$ 56,292.69
Land Acquisition	$ 2,141.40
CDBG Projects	$702,772.76

Motion was made by Director Fillingame to approve the CDBG Request for Cash in the amount of $351,516.97, Director Stahler seconded the motion; it was voted on and it carried with a majority vote, with Director Collard abstaining from the vote.

Motion was made by Director Fillingame to approve the request of S. H. Anthony to utilize the subcontractor services listed below, Director Baxter seconded the motion; it was voted on and it carried with a majority vote, with Director Collard abstaining from the vote.

- MP Nexlevel – for HDD Boring – Project W7

Motion was made by Director Baxter to approve Amendment No. 10 to the Professional Services Contract with Compton/Digital Engineering for the S4 - Pearlington Sewer Collection System in the additive amount of $27,900.00, contingent on approval of MDEQ, Board Attorney Artigues and the appropriate Budget Modification. This amendment authorizes Compton/Digital to prepare and administer the remaining work in Pearlington, Director Stahler seconded the motion; it was voted on and it carried with a majority vote, with Director Collard abstaining from the vote.

Motion was made by Director Stahler to approve the revised Payment Request No. 19, S6 CIAP Kiln Sewer Connection Project, MSCIAP Project No. MS.R.771-2, in the amount of $32,900.90, contingent on approval by the Mississippi Department of Marine Resources and Board Attorney Artigues. This pay request includes invoices from A. Garner Russell and Associates for $18,479.58, Brown, Mitchell & Alexander for $6,085.07 and Jay Bearden Construction for the amount of $8,336.25. This revised version reduces the payment to A. Garner Russell by $5,994.52, Director Ladner seconded the motion; it was voted on and it carried with a majority vote, with Director Collard abstaining from the vote.

Motion was made by Director Ladner to approve the revised Payment Request No. 20, S6 CIAP Kiln Sewer Connection Project, MSCIAP Project No. MS.R.771-2, in the amount of $25,490.42, contingent on approval by the Mississippi Department of Marine Resources and Board Attorney Artigues. This pay request includes invoices from A. Garner Russell and Associates for $2,569.80, Brown, Mitchell & Alexander for $1,986.42 and Jay Bearden Construction for the amount of $20,934.20, Director Stahler seconded the motion; it was voted on and it carried with a majority vote, with Director Collard abstaining from the vote.

Motion was made by Director Smith to accept proposal from Gerald W. Rigby, C.P.A., and P.C., in the amount of $17,275 for audit purposes of the Fiscal Year ending 9/30/2013, Director Fillingame seconded the motion; it was voted on and it carried with a majority vote with Director Collard abstaining from the vote.

Motion was made by Director Ladner to approve contract modification 2008-07/29 (W7) to the Term Bid 2008-07 Construction Contract with Necaise Bros. Construction for the W7- Eastern Hancock County Regional Water Supply System in the deductive amount $8,535.03, contingent on approval of MDEQ and Board Attorney Artigues. This change summarizes quantities used in the 2008-07/W7-04 work order and adds two additional bores under Hwy 603, and an additional 90 days to the contract, as recommended by Brown Mitchell and Alexander. No additional funding is needed for this change, Director Stahler seconded the motion; it was voted on and it carried with a majority vote, with Director Collard abstaining from the vote.

Executive Director

Letter to MDEQ requesting another one year forbearance extension on the SRF loan – Motion was made by Director Ladner to authorize Executive Director Pitalo to issue a letter requesting another forbearance extension of one year and to compile information concerning the number of customers at the present time vs. pre Katrina for

the Governor for his consideration, Director Smith seconded the motion; it was voted on and it carried with a majority vote, with Director Collard abstaining from the vote.

Letter from the Board of Supervisors concerning the monthly $5,800 Administration Fee payment – Information only – no action required

MEMA/FEMA de-obligated funds - $14,278.00 – Information only – no action required.

Water invoices from the City of Waveland – Executive Director Pitalo explained to the Board that the City of Waveland has revamped their billing system and all future water bills for HCUA will be approximately $900 per month and he will have to add approximately $7,000 to the 2013/2013 budget.
Director Johnson recommended that this item be moved to "Old Business"

- Water recirculation project – approximate cost $60,000

Amendments to wastewater 2013/2014 annual budget – Information only – no action required.

New Business

Director Stahler asked that the Authority help the City of Waveland secure some type of grant for smoke detecting.
Director Baxter recommended that the City contact the Ms Rural Water Association as they assist in these types of procedures.

Old Business

Executive Session

Butler Snow – Ronnie Artigues
Pittman Law Firm – Jack Pittman

Motion was made by Director Smith to consider going into Executive Session for the purpose of pending legal litigation, Director Ladner seconded the motion; it was voted on and it carried with a majority vote, with Director Collard abstaining from the vote.

Motion was made by Director Fillingame to go into Executive Session for the purpose of pending legal litigation, Director Smith seconded the motion; it was voted on and it carried with a majority vote, with Director Collard abstaining from the vote.

Motion was made by Director Smith to leave the Executive Session, with no action taken, Director Fillingame seconded the motion; it was voted on and it carried with a majority vote, with Director Collard abstaining from the vote.

Other Business

Motion was made by Director Ladner to authorize Executive Director Pitalo to issue a letter to Compton Engineering addressing the Authority's concern with the lift station located at the Hancock County Arena, Director Fillingame seconded the motion; it was

voted on and it carried with a majority vote, with Director Collard abstaining from the vote.

Adjourn or Recess

Motion was made by Director Stahler to adjourn the meeting at 2:10 p.m., Director Smith seconded the motion; it was voted on and it carried with a majority vote, with Director Collard abstaining from the vote.

Chairman/Vice Chairman *Executive Director*