HANCOCK COUNTY UTILITY AUTHORITY

401 Gulfside Street • Waveland, MS 39576
Telephone 228-467-3702 • Fax 228-467-6206

Monthly Board Meeting
July 12, 2016

Call to Order – it was established that a quorum was present and Director Fillingame called the meeting to order at 4:35 p.m.

Attendees
Board Members:
Mr. Joshua DeSalvo
Mr. Les Fillingame
Mr. James Lamy
Mr. Shane LaFontaine
Mrs. Patricia Cuevas
Mr. Scotty Adam
Other:
Attorney Heather Smith
Mr. David C. Pitalo – Executive Director

Pledge of Allegiance and Silent Prayer - Lead by Director Scotty Adam

Request to Address the Board

Director DeSalvo after meeting with Brandon Payne and Greg Ryland of The Payne Group briefed the Board that some of the information compiled by the group may not be relevant to the needs of the HCUA in regards to energy efficiency and plant performance.

Board Action Items

Motion was made by Director LaFontaine to approve the minutes from the June 23, 2016 Monthly Board Meeting **as presented as EXHIBIT A,** Director Cuevas seconded the motion; it was voted on and carried by majority vote with the voting as follows:

Voting Yea:	Directors DeSalvo, Fillingame, LaFontaine, Lamy, Cuevas, Adam
Voting Nay:	None
Abstaining:	None
Absent:	None

Motion was made by Director LaFontaine to approve the June 2016 Check Summaries **as presented as Exhibit B**, Director Adam seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors DeSalvo, Fillingame, LaFontaine, Lamy, Cuevas, Adam
Voting Nay: None
Abstaining: None
Absent: None

	Expenses	Monthly Budget	Revenues	Difference
O & M Wastewater	$ 135,224.53	$136,991.11	$ 222,692.21	$ 87,467.68
O & M Water	$ 13,903.01	$ 16,882.72	$ 19,942.74	$ 6,039.73

Motion was made by Director DeSalvo to approve the surplus of one AOC 20" LED Monitor Asset #1412 which is determined to be of no value to the Authority as the item is obsolete and beyond repair. Director Adam seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:
Voting Yea: Directors DeSalvo, Fillingame, LaFontaine, Lamy, Cuevas, Adam
Voting Nay: None
Abstaining: None
Absent: None

Executive Director

Received check for materials from JCUA – Information Only No Action Required

The Board after reviewing Brian Griffith's Board requested proposal for Professional Services, requested that Board Attorney Smith draw an RFP for review at the HCUA August Board Meeting.

Wastewater Report – Information Only No Action Required

Water Report – Information Only No Actin Required

Budget Proposals Water - Wastewater 2016 – 2017 after some discussion concerning the SRF loan payment and water sales by the KUFD, the Board decided to take the proposed budget under advisement.
Executive Director Pitalo reminded the Board of two future projects: The first will be a nutrient removal process which will be required for all HCUA treatment plants with the newer plants being ready and the SRWWTP requiring the most costly upgrade. Second as the flow increases at the SRWWTP as the plant reaches its 80% flow capacity, a set of drawings and plans are required for expansion of the plant. Both of these items will be very costly to the HCUA and should be noted for future expansion and required upgrades.

Note: Director Cuevas left meeting @ 5:20 for a prior engagement

New Business

Old Business

A motion was made by Director LaFontaine and seconded by Director DeSalvo to approve the "Resolution of the Hancock County Utility Authority Chairman to Execute and all documents to transfer property remaining in the name of the Southern Regional Wastewater Management District to the Hancock County Utility Authority", a copy of the full Resolution is attached hereto as **Exhibit C**; it was voted on and carried by majority vote with the voting as follows:

Voting Yea: Directors DeSalvo, Fillingame, LaFontaine, Lamy, Adam
Voting Nay: None
Abstaining: None
Absent: Director Cuevas

Closed Session - None

Executive Session - None

Other Business - None

Adjourn - Motion was made by Director Adam to adjourn at 5:27 p.m., Director DeSalvo seconded the motion; it was voted on and carried by unanimous vote, with the voting as follows:
Voting Yea: Directors DeSalvo, LaFontaine, Fillingame, Adam, Lamy
Voting Nay: None
Abstaining: None
Absent: Director Cuevas

Chairman/Vice Chairman

Executive Director