HANCOCK COUNTY UTILITY AUTHORITY

401 Gulfside Street • Waveland, MS 39576
Telephone 228-467-3702 • Fax 228-467-6206

Monthly Board Meeting
June 23, 2016

Call to Order – it was established that a quorum was present and Director Fillingame called the meeting to order at 5:00 p.m.

Attendees
Board Members:
Mr. Les Fillingame
Mr. James Lamy
Mr. Joshua DeSalvo
Mr. Shane LaFontaine
Mrs. Patricia Cuevas
Mr. Scotty Adam
Other:
Attorney Heather Smith
Mr. David C. Pitalo – Executive Director

Pledge of Allegiance and Silent Prayer - Lead by Director Les Fillingame

Request to Address the Board

Brian Griffith with Dewberry Engineering updated his proposal from a previous Board Meeting with a six month pilot program to obtain Federal and States monies that would benefit the HCUA. Mr. Griffith has agreed to draft a formal proposal for the Board to review. No Action was taken by the Board.

Board Action Items

Motion was made by Director LaFontaine to approve the minutes from the May 10, 2016 Monthly Board Meeting **as presented as EXHIBIT A**, Director DeSalvo seconded the motion; it was voted on and carried by majority vote with the voting as follows:

Voting Yea:	Directors DeSalvo, LaFontaine, Cuevas, Adam, Fillingame, Lamy
Voting Nay:	None
Abstaining:	None
Absent:	None

Motion was made by Director LaFontaine to approve the May 2016 Check Summaries **as presented as Exhibit B**, Director Cuevas seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors DeSalvo, LaFontaine, Cuevas, Adam, Fillingame, Lamy
Voting Nay: None
Abstaining: None
Absent: None

	Expenses	Monthly Budget	Revenues	Difference
O & M Wastewater	$ 136,856.57	$142,565.64	$ 84,106.64	$ - 52,749.93
O & M Water	$ 15,363.23	$ 16,818.23	$ 19,418.77	$ 4,055.54

**Note the City of Bay St. Louis May 2016 Payment posted in June 2016 - $55,961.81*

Motion was made by Director DeSalvo to approve the surplus of one Laptop Aspire 1350 Computer with Asset # 1103 which is determined to be of no value to the Authority as the item is obsolete and beyond repair. Director Adam seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:
Voting Yea: Directors DeSalvo, LaFontaine, Cuevas, Adam, Fillingame, Lamy
Voting Nay: None
Abstaining: None
Absent: None

Executive Director

Executive Director Pitalo informed the Board of the new FLSA Overtime Exemption Rules, **as presented as Exhibit C** affecting one salaried employee - the Board deferring any decision until next year's budget.

Motion was made by Director LaFontaine and Seconded by Director Cuevas to allow any employee who upon recommendation by the Executive Director receives a Water or Wastewater Certification to be given a one dollar ($1.00 per hour) pay increase upon providing proof of the Certification to the Executive Director. It was voted on and carried by unanimous vote with the voting as follows:
Voting Yea: Directors DeSalvo, LaFontaine, Cuevas, Adam, Fillingame, Lamy
Voting Nay: None
Abstaining: None
Absent: None

MSRW Board Member Training: Information Only No Action Required

Materials purchased by Jackson County Utility Authority - $7,882.11 Motion was made by Director DeSalvo to approve the sale of materials to Jackson County Utility Authority for $7,882.11. Director LaFontaine seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:
Voting Yea: Directors DeSalvo, LaFontaine, Cuevas, Adam, Fillingame, Lamy
Voting Nay: None
Abstaining: None
Absent: None

Director Pitalo informed the Board of details from the June KUFD Board meeting he attended Concerning the Demolition of water tank and KUFD Contract no decision was made by KUFD. Director Cuevas from KUFD shared with the Board that the Kiln will be doing a study, recording totals and accessing their system and would like to wait until the end of the year before committing to a contract with the HCUA.

Formal Quotes on pumps for Waveland Influent - Motion was made by Director Adam to approve the purchase and installation from Water Tech Corporation the lowest bid received; one KSB Wet Pit/Dry Pit Submersible Pump with 2 controls for $38,083.00. Director Desalvo seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors DeSalvo, LaFontaine, Cuevas, Adam, Fillingame, Lamy
Voting Nay: None
Abstaining: None
Absent: None

A copy of the bids are attached hereto as **Exhibit D**

Motion was made by Director LaFontaine to allow Executive Director Pitalo to move $50,000 from the Emergency funds to install and purchase one KSB Wet Pit/Dry Pit Submersible Pump with 2 controls. Director Cuevas seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors DeSalvo, LaFontaine, Cuevas, Adam, Fillingame, Lamy
Voting Nay: None
Abstaining: None
Absent: None

Wastewater Report - Information Only No Action Required

Water Report - Information Only No Action Required

Budget Proposals Water - Wastewater 2016 – 2017- For Review to discuss at next meeting.

Note: Director Fillingame left Board meeting @ 5:41 due to a previous schedule meeting; Director DeSalvo took over Chairman Duties for the remainder of the meeting.

New Business - None

Old Business - None

Board Attorney Smith updated Board on changing Deeds on 4 parcels from Southern Regional Wastewater Management District to the Hancock County Utility Authority, as Attorney Smith is still working with Jackson to get all filings complete.

Closed Session

Executive Session

Other Business

Adjourn or Recess - Motion was made by Director Adam to adjourn at 6:02 p.m., Director LaFontaine seconded the motion; it was voted on and carried by unanimous vote, with the voting as follows:

Voting Yea: Directors DeSalvo, LaFontaine, Cuevas, Adam, Lamy
Voting Nay: None
Abstaining: None
Absent: Fillingame

Chairman/Vice Chairman

Executive Director