HANCOCK COUNTY UTILITY AUTHORITY

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Monthly Board Meeting
June 10, 2014

Revised Minutes – January 13, 2015

Note: In original transcription of the minutes, the motion concerning Legal Amendment #7 – Project W8 was left out the minutes in error – see corrections under the ***Executive Director*** *section.*

Call to Order – Meeting was called to order by Chairman David Yarborough 4:35 p.m.

Attendees
Mrs. Lili Stahler
Mrs. Patricia Cuevas
Mr. G. W. Graham
Mr. David Yarborough
Mr. James Lamy
Mr. Les Fillingame

Absent
Mr. Charles H. Johnson

Pledge of Allegiance and Silent Prayer – Lead by Director Stahler

Request to Address the Board
None

Board Action Items
Motion was made by Director Fillingame to approve the minutes of May 13, 2014 Board Meeting, Director Stahler seconded the motion; it was voted on and carried with a unanimous vote.

Motion was made by Director Fillingame to approve the May 2014 Check Summaries as presented below, Director Cuevas seconded the motion; it was voted on and carried with a unanimous vote.

	Expenses	Monthly Budget	Revenues	Difference
O & M Wastewater	$185,287.45	$139,403.50	$140,933.83	$-44,353.62
O & M Water	$ 24,466.52	$ 20,044.83	$ 7,627.50	$-16,839.02
Land Acquisition	$ 2,150.00			
CDBG Project	$534,520.76			

2010 Bond	$125,121.88
CIAP-Kiln	$129,955.71

Motion was made by Director Stahler to approve the CDBG Request for Cash in the amount of $326,953.99, Director Lamy seconded the motion; it was voted on and carried with a unanimous vote.
Motion was made by Director Fillingame to approve Payment Request No. 28, S6 CIAP Kiln Sewer Connection Project, and MSCIAP Project No. MS.R.771-2, in the amount of $2,717.60, contingent on approval by the Mississippi Department of Marine Resources and Board Attorney Ladner. This pay request only includes invoices from A. Garner Russell & Assoc. for $2,305.10 and Brown, Mitchell & Alexander for $412.50, Director Stahler seconded the motion; it was voted on and carried with a unanimous vote.

Motion was made by Director Fillingame to approve Amendment no. 19 to the Engineering contract with Neel-Schaffer for Project W7- Eastern Hancock County Regional Water Supply System in the additive hourly-not-to-exceed amount of $38,000.00, contingent upon review and approval of Board Attorney Ladner, MDEQ, Mississippi Development Authority, availability of funds and the appropriate budget modification. This amendment is to provide continued construction admin and RPR services, Director Stahler seconded the motion; it was voted on and carried with a unanimous vote.
Discussion – Mr. Kevin Mullen of Brown Mitchell and Alexander explained to the Board that even though the Board may approve a contract modification, the ultimate decision is made by MDA. Should MDA not approve a particular modification, then that decision would be brought back to the Board and other avenues would be explored to satisfy the funding, etc.

Motion was made by Director Fillingame to approve contract modification No. 1 to the W8-Bayside Park Water Distribution System-Phase 3, Pearlington Water & Sewer Service Project S4 & W4 construction contract with Hudson Contracting, Inc., in the additive amount of $7,253.50 contingent upon approval by Board Attorney Ladner, MDEQ and the Mississippi Department of Marine Resources. This change order changes funding sources for the sewer portion of the project and adds line items to do road and driveway bores, Director Stahler seconded the motion; it was voted on and carried with a unanimous vote.
Discussion – Mr. Bill Mitchell of Brown Mitchell and Alexander explained that some of the quantities have switched from CDBG to CIAP so they can be paid for with CIAP funds. Also, he explained that the contractor gave the Authority good pricing for boring; so much of the work will be done by boring under driveways, rather than top cutting.

Executive Director

Discussion on the Jourdan River Shores treatment plant – Moved to Executive Session

2014-2015 Budget – Questions, comments, changes – Executive Director Pitalo explained to the Board that he is still working with Hancock Bank on getting final loan numbers for a loan to cover the three projects shown in Capital Improvements. The loan would be for $750,000.00. Also, he is working with Digital Engineering to get a cost of repairing the driveway to the SRWWTP.

Discussion – Director Lamy expressed interest in funding the emergency reserve. Executive Director Pitalo explained that the Authority now has approximately a two month reserve at this time.

W8 Right of Entry help by HCWSD – Executive Director Pitalo explained that at this point in time, an amendment for legal fees for the W8 project has not been turn in. Also, he explained that the HCWSD has helped in the past to obtain the ROE and is willingly to do so again.

Discussion – Attorney Ladner of Butler Snow presented the Board with a proposed amendment for an additional not to exceed $65,000. She explained that there are approximately 65 additional ROEs to obtain. She expects they should be able to continue to work on the ROEs.

~~Motion was made by Director Fillingame to allow HCWSD to help get the remaining Rights of Entry signed, contingent upon approval by MDEQ, and MDA and availability of funding and appropriate budget modifications, Director Cuevas seconded the motion; it was voted on and carried with a unanimous vote.~~

Motion was made by Director Fillingame to allow HCWSD to assist in getting the remaining Rights of Entry for Project W8 signed and recorded, Director Cuevas seconded the motion; it was voted on and carried with a unanimous vote.

Motion was made by Director Fillingame to approve Legal Amendment No. 7 – Project W8 as requested by Butler Snow, in the amount not to exceed $60,000, as presented by Attorney Heather Ladner, contingent upon approval by MDEQ, available funding and appropriate budget modifications, Director Cuevas seconded the motion; it was voted on and carried with a unanimous vote.

Not on Agenda – Possible CIAP Funding – Executive Director Pitalo explained that current CIAP funding is set up just for the Hancock Board of Supervisors and asked about the possibility of adding the Authority's name to future CIAP funds as they become available.

New Business

Director Lamy explained that he would like for the Board to take a closer look at the services offered by Dewberry Engineering of obtaining additional funds from various grants, etc.

Director Yarborough explained that the HC Board of Supervisors has dealt with a company offering similar services, but that the services were not free. Also, he explained that the State has a group contracted (the Covington Group) to perform these same services and there shouldn't be a cost to the Authority.

Director Fillingame feels that we should schedule the Covington Group to come in and make a presentation.

Mr. Bill Mitchell explained to the Board that Brown, Mitchell and Alexander is a sub-contractor with the Covington Group, so that is why he doesn't participate in the discussions concerning Dewberry Engineering.

Old Business

Not on Agenda – Rates from Butler Snow – Attorney Ladner presented the Board with a current rate schedule, and explained that the rates have not changed from past rates. Motion was made by Director Fillingame to confirm Attorney Heather Ladner as Board Attorney and to accept the rates as presented , Director Stahler seconded the motion; it was voted on and carried by a majority vote, with Director Lamy voting NO.

Executive Session

Motion was made by Director Fillingame to consider going in to Executive Session for the purpose of legal issues concerning the Jourdan Rivers Shores WWTP, Director Stahler seconded the motion; it was voted on and carried with a unanimous vote.

Motion was made by Director Fillingame to go in to Executive Session, Director Stahler seconded the motion; it was voted on and carried with a unanimous vote.

Motion was made by Director Fillingame to leave Executive Session at 5:36p.m., with no action taken, Director Stahler seconded the motion; it was voted on and carried with a unanimous vote.

Other Business

Director Cuevas expressed concern about the equipment that is still setting at the Jourdan River Shores WWTP site and about the silt barrier, which is causing a drainage issue.

Adjourn or Recess

Motion was made by Director Fillingame to adjourn the meeting at 5:45 P.M., Director Lamy seconded the motion; it was voted on and carried by a unanimous vote.

Guy Graham

Chairman/Vice Chairman

David C Pitts

Executive Director