HANCOCK COUNTY UTILITY AUTHORITY

401 Gulfside Street • Waveland, MS 39576
Telephone 228-467-3702 • Fax 228-467-6206

Monthly Board Meeting
May 10, 2016

Call to Order – it was established that a quorum was present and Director Fillingame called the meeting to order at 4:33 p.m.

Attendees

Board Members:
Mr. Joshua DeSalvo
Mr. Les Fillingame
Mr. James Lamy
Mr. Shane LaFontaine
Mrs. Patricia Cuevas
Other:
Attorney Heather Smith
Mr. David C. Pitalo – Executive Director

Absent
Director Scotty Adam

Pledge of Allegiance and Silent Prayer - Lead by Director Josh DeSalvo

Request to Address the Board
None

Board Action Items

Motion was made by Director LaFontaine to approve the minutes from the April 12, 2016 Monthly Board Meeting **as presented as EXHIBIT A,** Director Cuevas seconded the motion; it was voted on and carried by majority vote with the voting as follows:

Voting Yea:	Directors DeSalvo, LaFontaine, Cuevas,
Voting Nay:	None
Abstaining:	Director Fillingame, Director Lamy
Absent:	Director Adam

Motion was made by Director LaFontaine to approve the April 2016 Check Summaries **as presented as Exhibit B**, Director DeSalvo seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea:	Directors DeSalvo, LaFontaine, Cuevas, Fillingame, Lamy
Voting Nay:	None
Abstaining:	None
Absent:	Director Adam

	Expenses	Monthly Budget	Revenues	Difference
O & M Wastewater	$ 139,341.76	$136,943.43	$ 140,121.41	$ 779.65
O & M Water	$ 24,695.15	$ 16,818.23	$ 18,985.03	$ - 5,710.12

Motion was made by Director LaFontaine to approve The Water & Sewer Utility Repair Ordinance of the Hancock County Utility Authority **as presented as Exhibit C** which is to be effective immediately, Director Cuevas seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors DeSalvo, LaFontaine, Cuevas, Fillingame, Lamy
Voting Nay: None
Abstaining: None
Absent: Director Adam

EXHIBIT D – Gouras & Associates - Approval of the Revised Listed Budget Modifications:

Motion was made by Director Cuevas to approve the **HANCUA-03 #40 allocating costs to W8** The original modification presented to the HCUA adding $184,971.17 solely to W8 on 12-15-15; however, MDEQ has requested that we distribute the requested increase to the administration line item among both open projects (S6 & W8). The total amount of the request has not changed; however, W8 will now receive $99,971.17 instead of the total $184,971.17. Approval by the HCUA Board is contingent upon the approval of MDEQ and HCUA Board Attorney Smith. Director LaFontaine seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors DeSalvo, LaFontaine, Cuevas, Fillingame, Lamy
Voting Nay: None
Abstaining: None
Absent: Director Adam

Motion was made by Director DeSalvo to approve the **HANCUA-02 #48 allocating costs to S6** MDEQ has requested that we distribute the requested increase to the administration line item among both open projects (S6 & W8). The total amount of the original request has not changed; however, S6 will now receive $85,000 instead of all funds being allocated to W8. Approval by the HCUA Board is contingent upon the approval of MDEQ and HCUA Board Attorney Smith, Director Lamy seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors DeSalvo, LaFontaine, Cuevas, Fillingame, Lamy
Voting Nay: None
Abstaining: None
Absent: Director Adam

Motion was made by Director Lamy to approve the **Budget Modification HANCUA-02 #49 de-obligating costs of $96,871.96 from S6,** contingent upon all project cost being paid. Approval by HCUA Board is contingent upon the approval of MDEQ and HCUA Board Attorney Smith. Director DeSalvo seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors DeSalvo, LaFontaine, Cuevas, Fillingame, Lamy
Voting Nay: None
Abstaining: None
Absent: Director Adam

Motion was made by Director Lamy to approve Revised **Amendment #2** to the Agreement for Consulting Services **HANCUA-03: Project W8** entered into with Gouras & Associates on December 26, 2007.
This revised amendment is being presented to accommodate MDEQ's request that HCUA distribute the requested increase to the administrative line item among both open projects (S6 & W8). Approval by HCUA Board is contingent upon the approval of MDEQ and HCUA Board Attorney Smith. Director DeSalvo seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors DeSalvo, LaFontaine, Cuevas, Fillingame, Lamy
Voting Nay: None
Abstaining: None
Absent: Director Adam

Motion was made by Director Lamy to approve **Amendment #2** to the Agreement for Consulting Services **HANCUA-02: Project S6** entered into with Gouras & Associates on December 26, 2007.
This revised amendment is being presented to accommodate MDEQ's request that HCUA distribute the requested increase to the administrative line item among both open projects (S6 & W8). Approval by HCUA Board is contingent upon the approval of MDEQ and HCUA Board Attorney Smith. Director Cuevas seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors DeSalvo, LaFontaine, Cuevas, Fillingame, Lamy
Voting Nay: None
Abstaining: None
Absent: Director Adam

Motion was made by Director Lamy to approve **Agreement Relative to Closeout W8**
Approval by HCUA Board is contingent upon the approval of MDEQ and HCUA Board Attorney Smith. Director DeSalvo seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors DeSalvo, LaFontaine, Cuevas, Fillingame, Lamy
Voting Nay: None
Abstaining: None
Absent: Director Adam

Motion was made by Director Lamy to approve the **Revised Agreement Relative to Closeout S6** This revision is being presented to accommodate MDEQ's above request. Approval by HCUA Board is contingent upon the approval of MDEQ and HCUA Board Attorney Smith. Director Cuevas seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors DeSalvo, LaFontaine, Cuevas, Fillingame, Lamy
Voting Nay: None
Abstaining: None
Absent: Director Adam

Motion was made by Director Cuevas to **Approve the Request for cash in the amount of $108,099.71,** Approval by HCUA Board is contingent upon the approval of MDEQ and HCUA Board Attorney Smith. Director Lamy seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors DeSalvo, LaFontaine, Cuevas, Fillingame, Lamy
Voting Nay: None
Abstaining: None
Absent: Director Adam

Executive Director

Executive Director Pitalo presented the Board with possible name changes on Deeds for HCUA concerning 4 Parcels; a motion was made by Director LaFontaine to allow Board Attorney Smith to proceed with changing the Deeds in question to the Hancock County Utility Authority. Director Cuevas seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors DeSalvo, LaFontaine, Cuevas, Fillingame, Lamy
Voting Nay: None
Abstaining: None
Absent: Director Adam

Director Pitalo informed the Board that the potential hiring of an extra worker would be a greater expense than paying overtime and would affect the budget, the Board will allow Executive Director Pitalo to use his discretion and continue to pay overtime as needed without hiring an extra worker. No Action Required

Executive Director Pitalo discussed his Recommendation for Kiln Utilities line breaks in November 2015 with the HCUA not charging the KUFD as the break was in 2015 and the KUFD has settled with the customer causing the break. No Action Required

Motion was made by Director Cuevas to approve the proposed letter for supplying water to KUFD. Director Lamy seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors DeSalvo, LaFontaine, Cuevas, Fillingame, Lamy
Voting Nay: None
Abstaining: None
Absent: Director Adam

Motion was made by Director DeSalvo to allow Board Attorney Smith to draw a contract for the proposed purchase of water from KUFD. Director Lamy seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors DeSalvo, LaFontaine, Cuevas, Fillingame, Lamy
Voting Nay: None
Abstaining: None
Absent: Director Adam

Budgetary Pricing for 2 pumps for Waveland Influent a motion was made by Director Lamy to allow Executive Director Pitalo to obtain quotes on 1 pump and 2 controls. This information will be presented at the June Board Meeting for the Board's discretion, Director DeSalvo seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors DeSalvo, LaFontaine, Cuevas, Fillingame, Lamy
Voting Nay: None
Abstaining: None
Absent: Director Adam

Executive Director Pitalo discussed hiring a Part time Administrative Assistant with only three applications being taken, Mrs. Salina Perniciaro is interested in returning part time and is very knowledgeable with this position and will not require training – No Action Required

Director Pitalo informed the Board of the invoice from Moran Hauling being reduced from $11,673.80 to $7,173.80 – Information Only No Action Required

Waste Water Report - Information Only No Action Required

Water Wholesale Report - Information Only No Action Required

New Business
None

Old Business

Motion was made by Director DeSalvo to approve the revision of the Vacation Section of the HCUA Handbook, Director LaFontaine seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors DeSalvo, LaFontaine, Cuevas, Fillingame, Lamy
Voting Nay: None
Abstaining: None
Absent: Director Adam

Closed Session
None

Executive Session
None

Other Business
None

Adjourn or Recess - Motion was made by Director Cuevas to adjourn at 5:46 p.m., Director DeSalvo seconded the motion; it was voted on and carried by unanimous vote, with the voting as follows:

Voting Yea: Directors DeSalvo, LaFontaine, Cuevas, Fillingame, Lamy
Voting Nay: None
Abstaining: None
Absent: Director Adam

Chairman/Vice Chairman

Executive Director