HANCOCK COUNTY UTILITY AUTHORITY

401 Gulfside Street • Waveland, MS 39576
Telephone 228-467-3702 • Fax 228-467-6206

Monthly Board Meeting
March 21, 2016

Call to Order – it was established that a quorum was present and Director Fillingame called the meeting to order at 4:31 p.m.

Attendees
Mr. Les Fillingame
Mr. Joshua DeSalvo
Mr. Shane LaFontaine
Mr. Scotty Adam
Mrs. Patricia Cuevas
Attorney Heather Smith
Mr. David C. Pitalo – Executive Director

Absent
Director James Lamy

Pledge of Allegiance and Silent Prayer - Lead by Director Scotty Adam

Request to Address the Board - None

Board Action Items

Motion was made by Director LaFontaine to approve the minutes of February 16, 2015 **presented as EXHIBIT A** – Director DeSalvo seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea:	Directors DeSalvo, LaFontaine, Adam, Cuevas, Fillingame
Voting Nay:	None
Abstaining:	None
Absent:	Director Lamy

Motion was made by Director LaFontaine to approve the January 2016 Check Summaries **presented as Exhibit B** Director Adam seconded the motion; it was voted on and carried by unanimous vote, with the voting as follows:

Voting Yea:	Directors DeSalvo, LaFontaine, Adam, Cuevas, Fillingame
Voting Nay:	None
Abstaining:	None
Absent:	Director Lamy

	Expenses	Monthly Budget	Revenues	Difference
O & M Wastewater	$ 111,740.61	$136,943.43	$ 184,032.16	$ 72,291.55
O & M Water	$ 15,252.73	$ 16,818.23	$ 20,796.47	$ 5,543.74
CDBG	$ 104,502.72			
2014 Bond	$ 103,310.70			

EXHIBIT C – February 2016 Accounts Receivable Report
Information only – No Action Required

Motion was made by Director DeSalvo to approve the proposal from Gulf States Engineering Co., Inc. for the water reuse system in the amount of $38,969.00 as the lowest bid and best quote **presented as EXHIBIT D** – Director Cuevas seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:
Voting Yea: Directors DeSalvo, LaFontaine, Adam, Cuevas, Fillingame
Voting Nay: None
Abstaining: None
Absent: Director Lamy

Motion was made by Director DeSalvo to approve of the Final Pay App. No. 3, from The Creel Company for the Clarifier Rehabilitation Southern Regional WWTF project in the amount of $37,614.04 **presented as EXHIBIT E** – Director Adam seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:
Voting Yea: Directors DeSalvo, LaFontaine, Adam, Cuevas, Fillingame
Voting Nay: None
Abstaining: None
Absent: Director Lamy

Motion was made by Director Cuevas to approve the amended agreement for Creekside Subdivision as a request from Attorney Michael D Haas **presented as EXHIBIT F** – Director DeSalvo seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:
Voting Yea: Directors DeSalvo, LaFontaine, Adam, Cuevas, Fillingame
Voting Nay: None
Abstaining: None
Absent: Director Lamy

Executive Director

Director Pitalo informed the Board of the sale of scrap metal sold to Southern Recycling totaling $1051.20. Information Only – No Action Required

Director Pitalo presented the Board with the issue of water distribution line breaks as brought forth with the recent breaks in lines with the Kiln Water and Sewer District. After some discussion the Board requested additional information on the policy of other Districts with regards to these types of situation. Director Pitalo agreed to gather the information as requested from neighboring Utility Authorities.

Letter from BMA to Senator Philip Moran concerning fluoride issues
Information Only – No Action Required

Wastewater Report
Information Only – No Action Required

Water Sales Summary
Information Only – No Action Required

Director Pitalo provided the Board with the current listings of the BP Master Projects along with the Restore Projects after some discussion the Board decided to reprioritize the list with Director Pitalo providing the Board with the changes.

New Business
None

Old Business

The Board discussed the Approval of revision of Vacation Section of the HCUA Handbook and has requested additional information concerning overtime pay for employees.

Motion was made by Director DeSalvo to approve the Brown, Mitchell & Alexander, Inc. Agreement for Engineering Consulting Services – Director LaFontaine seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea:	Directors DeSalvo, LaFontaine, Adam, Cuevas, Fillingame
Voting Nay:	None
Abstaining:	None
Absent:	Director Lamy

Closed Session None

Executive Session None

Other Business None

Adjourn or Recess - Motion was made by Director Adam to adjourn at 5:25 p.m., Director Cuevas seconded the motion; it was voted on and carried by unanimous vote, with the voting as follows:

Voting Yea:	Directors DeSalvo, LaFontaine, Adam, Cuevas, Fillingame
Voting Nay:	None
Abstaining:	None
Absent:	Director Lamy

Chairman/Vice Chairman

Executive Director