HANCOCK COUNTY UTILITY AUTHORITY

401 Gulfside Street • Waveland, MS 39576
Telephone 228-467-3702 • Fax 228-467-6206

Monthly Board Meeting
February 16, 2016

Call to Order – It was established that a quorum was present and Director Fillingame called the meeting to order at 4:32

Attendees
Mr. Joshua DeSalvo
Mr. Shane LaFontaine
Mr. James Lamy
Mr. Les Fillingame
Mr. Scotty Adam
Ms Patricia Cuevas*
Mr. David C. Pitalo – Executive Director
Attorney Heather Smith

*Note Director Cuevas non-voting/not bonded for this meeting

Absent - None

Pledge of Allegiance and Silent Prayer – Lead by Director DeSalvo

Request to Address the Board - None

Board Action Items

Motion was made by Director LaFontaine to approve the minutes of the January 12, 2015 Monthly Board Meeting **presented as EXHIBIT A,** Director DeSalvo seconded the motion; it was voted on and carried by majority vote, with the voting as follows:

Voting Yea: Directors Adam, DeSalvo, LaFontaine, Lamy
Voting Nay: None
Abstaining: Director Fillingame, Director Cuevas
Absent: None

Motion was made by Director LaFontaine to approve the January 2016 Check Summaries **presented as Exhibit B** Director DeSalvo seconded the motion; it was voted on and carried by majority vote, with the voting as follows:
Voting Yea: Directors Adam, DeSalvo, LaFontaine, Lamy, Fillingame
Voting Nay: None
Abstaining: Director Cuevas
Absent: None

	Expenses	Monthly Budget		Revenues
	Difference			
O & M Wastewater	$118,758.76	$136,943.43	$ 92,139.54	$ - 26,619.22*
O & M Water	$ 13,270.85	$ 16,818.23	$ 16,897.33	$ 3,626.48

*Note the City of Bay St. Louis January 2016 Payment posted in February 2016

Motion was made by Director DeSalvo to approve the Clarifier Rehabilitation Change Order #1 by Brown, Mitchell & Alexander at the Southern Regional Wastewater Treatment Plant in the amount of $2,188.00 **presented as Exhibit C** Director LaFontaine seconded the motion; it was voted on and carried by majority vote, with the voting as follows:
Voting Yea: Directors Adam, DeSalvo, LaFontaine, Lamy, Fillingame
Voting Nay: None
Abstaining: Director Cuevas
Absent: None

Approval for Brown, Mitchell & Alexander, Inc. Agreement for Engineering Consulting Services **presented as Exhibit D** – Director DeSalvo requested the prior year rates for BMA prior to making a decision on the agreement. No action was taken and the item was tabled until the March Board meeting.

Motion was made by Director DeSalvo to approve the Pay Application #2 Clarifier Rehabilitation – Southern Regional Wastewater Treatment Facility **presented as Exhibit E** Director LaFontaine seconded the motion; it was voted on and carried by majority vote, with the voting as follows:
Voting Yea: Directors Adam, DeSalvo, LaFontaine, Lamy, Fillingame
Voting Nay: None
Abstaining: Director Cuevas
Absent: None

Motion was made by Director LaFontaine to approve the new quote from Bancorp South for the 2016 Commercial Inland Marine Insurance Policy in the amount of $116,974 – 2015 policy amount $123,258 **presented as Exhibit F** Director Adam seconded the motion; it was voted on and carried by majority vote, with the voting as follows:
Voting Yea: Directors Adam, DeSalvo, LaFontaine, Lamy, Fillingame
Voting Nay: None
Abstaining: Director Cuevas
Absent: None

Motion was made by Director LaFontaine to approve the Certificate of Substantial Completion for work on the Clarifier Rehabilitation, Southern Regional Wastewater Treatment Plant by The Creel Company, Inc. **presented as Exhibit G** Director Lamy seconded the motion; it was voted on and carried by majority vote, with the voting as follows:

Voting Yea: Directors Adam, DeSalvo, LaFontaine, Lamy, Fillingame
Voting Nay: None
Abstaining: Director Cuevas
Absent: None

Executive Director

Director Pitalo invited Jody Fountain with Fountain, CPA to answer any questions concerning the Over/Under for 2015. After some discussion Mr. Fountain agreed to make available to the Board an Accounts Receivable Report with detail on what is received and paid by the HCUA on a monthly basis.

Results from the Mississippi State Department of Health water assessment
Information Only – No Action Required

Wastewater Report
Information Only – No Action Required

December 2015 Water Sales Summary
Information Only – No Action Required

Letter to City of Bay St. Louis to shut off water supply
Information Only – No Action Required

New Business
None

Old Business
Approval of revision of Vacation Section of the HCUA Handbook - After short discussion Director DeSalvo asked Board Attorney Smith to research legal options for the application of Comp Time. The Vacation revision was tabled for the March meeting. No action was taken.

Closed Session None

Executive Session *None*

Other Business

Adjourn or Recess Motion was made by Director Lamy to adjourn at 5:41 p.m., Director LaFontaine seconded the motion; it was voted on and carried by majority vote, with the voting as follows:

Voting Yea: Directors DeSalvo, LaFontaine, Lamy, Adam,
Voting Nay: None
Abstaining: Director Cuevas
Absent: Director Fillingame

Note: Director Fillingame left the Board Meeting @ 5:12 due to a previous schedule meeting; Director DeSalvo took the duties as Chairman for the remainder of meeting.

Chairman/Vice Chairman

Executive Director