HANCOCK COUNTY UTILITY AUTHORITY

401 Gulfside Street • Waveland, MS 39576
Telephone 228-467-3702 • Fax 228-467-6206

Monthly Board Meeting
January 13, 2015

Call to Order – Meeting was called to order by Chairman G. W. Graham 4:31 p.m.

Attendees
Mrs. Patricia Cuevas
Mr. Les Fillingame
Mr. G. W. Graham
Mr. Jimmy Lamy
Mr. Shane Lafontaine
Attorney Heather Ladner
Executive Director David Pitalo
Engineer Bill Mitchell

Absent
Mr. Charles Johnson
Mr. Steve Seymour

Pledge of Allegiance and Silent Prayer – Lead by Director Les Fillingame

Request to Address the Board
Ms. Pansy Maddox of the MSDOH informed the board in light of recent water supply issues in the cities of Bay St. Louis and Waveland, the importance of each entity's participation in water supply service.

Ms. Chere Wortham of the MSDOH informed the board that she was getting calls from business owners concerning compensation for lost revenue, due to the boil water notice. She explained to each caller that it was not the responsibility of DOH to issue compensation, if anything; it would be an issue the affecting entity would need to address.

Mr. Josh DiSalvo also expressed the need for all the entities to participate in the water service. Also, he asked that the City of Waveland participate in a study to determine their actual operation cost for their water service.

Election of new Chairman and Vice-Chairman
New Board member Mr. Shane Lafontaine, representative for the City of Waveland, was sworn in by Chancery Clerk, Mr. Tim Kellar.

Director Les Fillingame was nominated by Director Graham to serve as Board Chairman – Motion was made by Director Lamy to approve Director Les Fillingame to serve as Board Chairman for a period of one year, Director Cuevas seconded the motion; it was voted on and carried by unanimous vote, with voting as follows:
Voting YEA: Directors Cuevas, Fillingame, Lamy, Graham, Lafontaine
Voting NAY: None
Abstaining: None
Absent: Directors Seymour and Johnson

Director G. W. Graham was nominated by Director Cuevas to serve as Board Vice-Chairman – Motion was made by Director Cuevas to approve Director G. W. Graham to serve as Board Vice-Chairman for a period of one year, Director Lamy seconded the motion; it was voted on and carried by unanimous vote, with voting as follows:
Voting YEA: Directors Cuevas, Fillingame, Lamy, Graham, Lafontaine
Voting NAY: None
Abstaining: None
Absent: Directors Seymour and Johnson

Motion was made by Director Fillingame to reappoint Salina Perniciaro to serve as Board Secretary for a period of one year, Director Cuevas seconded the motion; it was voted on and carried by unanimous vote, with voting as follows:
Voting YEA: Directors Cuevas, Fillingame, Lamy, Graham, Lafontaine
Voting NAY: None
Abstaining: None
Absent: Directors Seymour and Johnson

Board Action Items

Motion made by Director Lamy to accept the minutes of December 09, 2014 Monthly Board Meeting, presented as Agenda Item #1, Director Cuevas seconded the motion; it was voted on and carried by unanimous vote, with voting as follows:
Voting YEA: Directors Cuevas, Fillingame, Lamy, Graham, Lafontaine
Voting NAY: None
Abstaining: None
Absent: Directors Seymour and Johnson

Motion made by Director Lamy to approve the December 2014 Check Summaries, presented as Agenda Item #2, Director Graham seconded the motion; it was voted on and carried by unanimous vote, with voting as follows:
Voting YEA: Directors Cuevas, Fillingame, Lamy, Graham, Lafontaine
Voting NAY: None
Abstaining: None
Absent: Directors Seymour and Johnson

	Expenses	Monthly Budget	Revenues	Difference
O & M Wastewater	$126,639.60	$139,907.42	$236,818.06	$110,178.46
O & M Water	$ 19,743.22	$ 21,512.00	$ 5,846.21	$ -13,897.01
2014 Bond	$217,960.59			
CIAP-Pearlington	$ 26,126.82			
Land Acquisition	$ 73,881.40			
CDBG Projects	$625,474.23			

Motion made by Director Graham to approve the CDBG Request for Cash, presented as Agenda Item #3, in the amount of $201,082.30; Director Lamy seconded the motion; it was voted on and carried by unanimous vote, with voting as follows:
Voting YEA: Directors Cuevas, Fillingame, Lamy, Graham, Lafontaine
Voting NAY: None
Abstaining: None
Absent: Directors Seymour and Johnson

Motion was made by Director Fillingame to approve the revised January 14, 2014 minutes, presented as Agenda Item #4, this is necessary due to a motion concerning Legal Amendment #07- Project S6 being left out of the minutes. Note changes under ***Other Business*** section, Director Graham seconded the motion and it carried, with the voting as follows:
Voting YEA: Directors Fillingame and Graham
Voting NAY: None
Abstaining: Directors Cuevas, Lafontaine, Lamy
Absent: Directors Seymour and Johnson

Motion was made by Director Cuevas to accept the revised June 10, 2014 minutes, presented as Agenda Item #5, this is necessary due to a motion concerning Legal Amendment #07 – Project W8 being left out the minutes. Note changes under the ***Executive Director*** section, Director Graham seconded the motion; it was voted on and carried by majority vote, with voting as follows:
Voting YEA: Directors Cuevas, Fillingame, Lamy, Graham
Voting NAY: None
Abstaining: Director Lafontaine
Absent: Directors Seymour and Johnson

Motion was made by Director Graham to approve the request to advertise for the new clarifier no. 1 mechanical installation, presented as Agenda Item #6, Director Lafontaine seconded the motion; it was voted on and carried by unanimous vote, with voting as follows:
Voting YEA: Directors Cuevas, Fillingame, Lamy, Graham, Lafontaine
Voting NAY: None
Abstaining: None
Absent: Directors Seymour and Johnson

Motion was made by Director Graham to approve the purchase of a new influent flow meter, the cost, approximately $8,000, to be paid from budgetary funds, or the over/under funds, if necessary. Only one unit needed to measure all three entities, presented as Agenda Item #7, Director Lafontaine seconded the motion; it was voted on and carried by unanimous vote, with voting as follows:

Voting YEA: Directors Cuevas, Fillingame, Lamy, Graham, Lafontaine
Voting NAY: None
Abstaining: None
Absent: Directors Seymour and Johnson

Motion was made by Director Cuevas to approve annual contract renewal with Brown, Mitchell, and Alexander for engineering services, presented as Agenda Item #8, Director Lamy seconded the motion; it was voted on and carried by unanimous vote, with voting as follows:

Voting YEA: Directors Cuevas, Fillingame, Lamy, Graham, Lafontaine
Voting NAY: None
Abstaining: None
Absent: Directors Seymour and Johnson

Motion was made by Director Graham to approve the Certificate of Substantial Completion for the W4 –Pearlington Water Distribution System& S4- Pearlington Sewer Collection System portion of the of the W8-Bayside Water Distribution-Phase 2 and Pearlington S4 & W4 Completion Project contract with Hudson Contracting, Inc. dated September 29, 2014, presented as Agenda Item #9, contingent upon approval by board attorney Ladner and MDEQ. This date starts the one (1) year warranty for the work completed under these portions of the project, Director Lamy seconded the motion; it was voted on and carried with by unanimous vote, with voting as follows:

Voting YEA: Directors Cuevas, Fillingame, Lamy, Graham, Lafontaine
Voting NAY: None
Abstaining: None
Absent: Directors Seymour and Johnson

Executive Director

Mechanical Bar Screen – Letter of Recommendation from Brown, Mitchell and Alexander, Inc. – motion was made by Director Lamy to accept the recommendation by Brown, Mitchell and Alexander, Inc. to accept the bid to '*Purchase One Mechanical Bar Screen for the Southern Regional Wastewater Treatment Facility*' from Kusters Zima of Spartanburg, SC in the amount of $112,732.00, presented as Executive Director Agenda Item #1, contingent upon review and approval of Board Attorney Ladner, Director Cuevas seconded the motion; it was voted on and carried by unanimous vote, with voting as follows:

Voting YEA: Directors Cuevas, Fillingame, Lamy, Graham, Lafontaine
Voting NAY: None
Abstaining: None
Absent: Directors Seymour and Johnson
Note: there was a total of three bids submitted (1) Kusters Zima in the amount of $112,732,00, (2) JWC Environmental, LLC in the amount of $116,467.00 and (3) Watertech Corporation in the amount of $124,156.00

Executive Director Pitalo provided the Board with information concerning the outstanding land easements for Project S6.

Director Fillingame inquired if MDEQ will be attending the February 2015 meeting – Executive Director Pitalo explained that he had been requested, by MDEQ, to attend a meeting in Jackson on Tuesday January 6, 2015 to discuss the water service issue. He explained that rather than MDEQ attending the meeting, Mr. Richard Harrell or Mr. Chris Kelley will be contacting each mayor and scheduling a one on one meeting. After these meetings MDEQ will determine if further discussions are necessary.

New Business

Director Lamy asked that the Board discuss the water service situation at each meeting, and be identified as "Old Business", rather than letting the issue slip into the background.
Motion was made by Director Lamy to have water service issues shown as "Old Business", and to have monthly updates recorded, Director Cuevas seconded the motion; it was voted on and carried by unanimous vote, with voting as follows:
Voting YEA: Directors Cuevas, Fillingame, Lamy, Graham, Lafontaine
Voting NAY: None
Abstaining: None
Absent: Directors Seymour and Johnson

Old Business

None

Closed Session

Motion was made by Director Cuevas to go into Closed Session for the purpose of discussing possible transaction of business and discussions or negotiations regarding the location of a business/industry within Hancock County, at approximately 5:05p.m., Director Lamy seconded the motion; it was voted on and carried by unanimous vote, with voting as follows:
Voting YEA: Directors Cuevas, Fillingame, Lamy, Graham, Lafontaine
Voting NAY: None
Abstaining: None
Absent: Directors Seymour and Johnson
During Closed Session it was determined that there is a need for Executive Session to discuss land acquisitions and potential litigation.

Executive Session

Motion was made by Director Cuevas to go into Executive Session for the purpose of discussing possible transaction of business and discussions or negotiations regarding the location of a business/industry within Hancock County, Director Lamy seconded the motion; it was voted on and carried by unanimous vote, with voting as follows:

Voting YEA: *Directors Cuevas, Fillingame, Lamy, Graham, Lafontaine*
Voting NAY: *None*
Abstaining: *None*
Absent: *Directors Seymour and Johnson*

Motion was made by Director Cuevas to leave Executive Session, with no action taken, at approximately 5:28p.m., Director Lamy seconded the motion; it was voted on and carried with an unanimous vote, with voting as follows:

Voting YEA: *Directors Cuevas, Fillingame, Lamy, Graham, Lafontaine*
Voting NAY: *None*
Abstaining: *None*
Absent: *Directors Seymour and r Johnson*

Other Business

After a full discussion, a motion was made by Director Lamy to authorize Executive Director David Pitalo to communicate and work with the Hancock County Port and Harbor for the purpose of possible transaction of business and discussions or negotiations regarding the location of a business/industry within Hancock County, Director Cuevas seconded the motion; it was voted on and carried by unanimous vote, with voting as follows:

Voting YEA: *Directors Cuevas, Fillingame, Lamy, Graham, Lafontaine*
Voting NAY: *None*
Abstaining: *None*
Absent: *Directors Seymour and Johnson*

Adjourn or Recess

Motion was made by Director Lafontaine to adjourn the meeting at 5:40p.m., Director Lamy seconded the motion; it was voted on and carried by unanimous vote, with voting as follows:

Voting YEA: *Directors Cuevas, Fillingame, Lamy, Graham, Lafontaine*
Voting NAY: *None*
Abstaining: *None*
Absent: *Directors Seymour and Johnson*

Chairman/Vice Chairman

David C Pitalo

Executive Director